SHANEIKA PAUL

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# Objective

To be a part of your establishment and gain work experience and knowledge that will help and encourage me to continue to pursue my goals.

# Experience

**Chopstix Restaurant Long Circular Mall**

Casher/ CSR | April 2016- July 2016

**Wonderful World Long Circular Mall**

CSR | June 2015- January 2016

# Education

**BARATARIA HI-TECH**

Computer Literacy

Introduction to computers - A

Windows 7/8 – A

Introduction to the Internet – A

Microsoft Word – A

Microsoft Access – A

Microsoft Excel – A

Accounting and Bookkeeping – A

Advanced Graphic Design

Adobe Illustrator – A

Adobe Photoshop – A

Adobe Flash – A

Computer Repairs

Theory – C

Practical – A

Business Administration

Business Communication – A

PowerPoint & Presentations -A

Accounting – A

Modes of Operation – A

Networking

Sound/ Multimedia – C

Printers & Video – B

Networking – C

Malicious Software – C

**SOUTH EAST PORT OF SPAIN SECONDARY SCHOOL**

Subjects Pursued

English – 1

Principles of Business – 3

Human and Social Biology – 3

Social Studies – 3

Food and Nutrition – 2

# REFERENCES

**Keisha De Freitas |** Roaming Manager | 727-7339

**Sylvan Peter |** Manager | 299-8917